

Friends of Wymondham College Prep

AGM Minutes

Date of Meeting: Thursday 9th December 2021

Venue of Meeting: Microsoft Teams

Attendees: Kelly Reynolds, Bronwyn Nichols, Charlie Douglas, Chris Lowe, Claire Woodcroft, Daisy Daynes, George Askew, Hattie & Tim Clarke, Jenni Scott, Lisa Bramford, Naomi Minto, Robert & Sarah Mayes, Rowena Cooper, Sammie and Sandy Rowley-Witt, Sophie Reddy, S&L, Neda and Marc Veness

Ordinary Business		
1	Welcome and Apologies.	AGM formally opened by Bronwyn and Lisa Apologies – Hannah Wain, Vicky Lowe, Mike Bramford, Beckie Kingsley-Mears
2	Acknowledgement that there are no previous AGM minutes – this is the first AGM of FOWCP	The fact this is the first AGM of the FOWCP was acknowledges – there are no previous minutes for previous AGM's
3	Chairs Report for 2020/2021	 Co-Chairs report 2021.pdf Presented by Bronwyn and Lisa – will also be distributed as a separate document.
4	Treasurers Report for the period of June 2020 – November 2021	 FOWCP Treasurers Report December 2021 Presented by Daisy– will also be distributed as a separate document.

5	Appointment of an Independent Examiner of Accounts for the year ending 31/3/21	Independent Examination of FOWCP finances – Scheduled for January 2022. Member of Boudicca Trust Finance Team.
6	Election of Officers and Trustees of the Committee Chairs/Co-Chairs Secretary Treasurer Other Officers Ordinary Committee Members	<p>All standing committee members have stated their intention to remain in their current post except for Mike Bramford who will be stepping down as Communications Officer.</p> <p>Chris Lowe has expressed he will remain in Newsletter Editor role and General Committee Member role.</p> <p>All votes were taken – there were no objections made to any of the roles being assigned.</p> <p>There was an acknowledgement COVID had prevented the running of a meeting in a public space limiting attendance.</p> <p>Assigned Roles: Co-chairs – Bronwyn Nichols & Lisa Bramford Secretary - Kelly Reynolds Treasurer - Daisy Daynes Fundraising – Hattie Clarke, Beckie Kingsley-Mears & Claire Woodcroft Communications - Unfilled Newsletter Editor – Chris Lowe Events - Vicky Lowe and Sophie Reddy Second-hand uniform sales - Hannah Wain General Committee Member – Chris Lowe, Rowena Cooper and Sammie Rowley-Witt</p> <p>Communications Officer role to remain unfilled at present.</p>
Special Business		
7	Other items	<p>No other items raised.</p> <p>Opportunity given for non-committee members to ask questions – no questions asked.</p>
Any Other Business		
8	Other Business	<p>Charlie Douglas thanked for the FOWCP for their hard work and congratulated the committee.</p> <p>Meeting closed.</p>